

SUMTER CHRISTIAN SCHOOL
POLICY FOR MAKE-UP WORK IN HIGH SCHOOL

ASSIGNMENT	IF ABSENT FROM SCHOOL	IF PRESENT AT SCHOOL
HOMEWORK	The student has 2 days for each day of absence to make up the work with no penalty. The penalty for late work is as follows: 20 points off for each of the first two days and a zero after that with no additional opportunity to make up the work.	Homework may be turned in one day late with a 30-point penalty and will not be accepted after one day.
CLASSWORK	The student has 2 days for each day of absence to make up the work with no penalty. The penalty for late work is as follows: 20 points off for each of the first two days and a zero after that with no additional opportunity to make up the work.	If a student does not complete the work during the allotted time, the work may be completed and returned the next day with a 20-point penalty. A zero is given after one day.
TESTS	If absent during “review day” before a test, a student has 3 days to make up the test with no penalty. If absent the day of a test, the student has 2 days to make up the test. If absent for two or more consecutive days, a student has one week to make up a test. Zeroes are given after these deadlines.	If a student is present the day before a test and the day of the test, he will be expected to take the test unless he was absent at least 2 days in the week prior to the test date.
QUIZZES	Some quizzes are not required to be made up. There is no penalty for missing these. For quizzes that must be taken, the policy is the same as for tests.	If a student is present the day before a quiz and the day of the quiz, he will be expected to take the quiz.
PROJECTS	Most projects are assigned at least a week in advance, usually more. For this reason, a student must submit projects on the days they are due. If a student is absent that day, the project must be submitted the next day of school. The penalty for a late project is 20 points off for each of the first three days and a zero after that with no additional opportunity to make up the work.	The penalty for a late project is 20 points off for each of the first three days and a zero after that with no additional opportunity to make up the work.

Only school days are counted in considering the number of days late.

All assignments are due when the bell rings to begin that class. Any time after the bell rings is considered the first day late. Any assignment that is turned in after school on the day the assignment is due is considered one day late since it was not submitted at class time.