

PREAUTHORIZED BILL PAYMENTS

Preauthorized payment is a debit application. Individuals (and companies) with billing operations may participate in the ACH through electronic transfer (direct debit) of payment entries. Through standing authorizations, the consumer grants the company authority to initiate periodic charges to his or her account(s) as bills become due.

To receive the many benefits of this service, you will need to sign an authorization for us to automatically debit your personal checking or savings account. We will transmit your debit information to First Citizens Bank of SC for processing. The information will then be transmitted to your bank or savings institution for withdrawal from your account. Because virtually all financial institutions participate in the direct debit program, there should be no need to alter your current banking arrangement.

Consider the following benefits:

- Convenience of not having to write checks
- Elimination of postage expense and the risk of late payments
- Avoidance of the \$35 late fee
- Establishment of excellent payment and credit records

AUTHORIZATION AGREEMENT FOR PREARRANGED PAYMENT (ACH DEBITS)

Parent Name _____ SCS Account # _____

I (we) hereby authorize Sumter Christian School to initiate charges to the ___Checking ___Savings account (check one) in the amount specified below, and the depository named below is authorized to debit that account. If the amount varies, the company will send written notice of the amount and the scheduled date of transfer at least ten calendar days before the scheduled transfer date.

Depository Name _____ Bank Name _____

City _____ State _____ Zip Code _____

Bank Routing # _____ Account # _____

Amount \$ _____ Range of Amounts: \$ _____ - \$ _____

Transfer Date: The 5th of each month

This authority is to remain in effect until the depository customer has received written notice of termination and has been provided a reasonable opportunity to take action. The depository customer has the right to stop payment of debit entry by notifying the depository prior to charging the account. If the organization initiates an incorrect debit entry to the customer's account, the customer shall have the right to ask the depository to credit the amount from that entry to the account. To obtain proper credit to the account the customer shall have fulfilled the following conditions: Notify the depository in writing for the incorrect entry within fifteen calendar days following the date the customer received the statement of account or a written notification of that entry or 60 calendar days after posting, whichever comes first.

Name _____ Identification No. _____

Date _____ Signed _____ Signed _____