

Facility Health and Safety Guidelines Parent and Student Information

Student Arrivals

- Parents should do their own health screening of their children daily before leaving home.
- Upon entering the building, all students in grades 6-12 should go directly to their locker, collect their books for the first two classes of the day, and go directly to their homerooms.
- The doors to the church foyer will be locked and not used for entrances.
- Early arrival (before 7:45 a.m.) - all students should go to the gym if arriving before 7:45. The other buildings are scheduled to unlock automatically at 7:45. The office opens at 7:30.

Visitors Arriving

- Parents who pick up their children before dismissal time should come to the office.

Sickness

- Students should not come to school if they are symptomatic (cough, fever, runny nose, diarrhea, loss of taste or smell, etc.). If a child becomes symptomatic at school, parents will be called and asked to get the child within an hour. The child will be placed in an isolated room until a parent arrives.
- If a child has a fever, he should not come back to school until 24 hours after the fever and all other symptoms have ceased without the use of medication.
- If a child has tested positive for COVID-19 a doctor's note stating that the child is no longer infected is required before the child can return to school. Electronic notes from the doctor's office are preferred, but hard copy notes are acceptable.
- The school office should be notified if your child or anyone in your family has tested positive for COVID-19 or has been in close contact with someone who has tested positive. Then verify with your doctor that it is safe to return to school. The school will not release the names of anyone who tests positive.

Classroom Cleaning/Hygiene

- After school, teachers will clean the desktops, pencil sharpeners, door handles, and any other surfaces that are "high traffic."
- Hand sanitation stations will be in the halls, and teachers will have sanitizer in their classrooms (K5-12th). Students may keep small bottles with them throughout the day.

After School

- After-care is available until 6:00 for grades 8 and under.
- Parents who pick up their children from after-care should ring the bell at the Day Care building (or gym), and a Day Care staff member will allow them to enter.
- Students in grades 9-12 who cannot be picked up by 3:25 must wait in a designated room.

Academics

- FACTS Family Portal is the primary source of information and communication (lesson plans, assignments, etc.).
- Band - students should clean their instruments daily.

Open House

- Drop-in from 1:00-7:00 p.m. August 5.
- Please wait in the hall or the opposite side of the classroom if the teacher is with another parent.

School Office

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- Students will be referred by the teachers to see Mrs. Davis regarding temperature checks during the day, if needed.
- The office will be sanitized regularly throughout the day as people come in.

Miscellaneous

- Signs regarding hygiene are posted around the school
- Water fountains are available. Students may keep sealable water bottles in the classrooms. They may bring big bottles from home to keep in their lockers, or they may buy bottled water at school. Refrigeration is not available for students. We recommend that the bottles have the student's name on them.
- Masks are not provided or required